

<ul style="list-style-type: none"> <li>• Patients</li> <li>• Employees</li> <li>• Medical Staff</li> <li>• Quality</li> <li>• Services</li> <li>• Financial</li> </ul>	 <b>Prosser</b> Memorial Hospital	<ul style="list-style-type: none"> <li>• Accountability</li> <li>• Service</li> <li>• Promote Teamwork</li> <li>• Integrity</li> <li>• Respect</li> <li>• Excellence</li> </ul>
<b>Vision</b>	<b>Mission: To improve the health of our community</b>	<b>Values</b>

**Board Meeting Minutes for July 26, 2018**

**COMMISSIONERS PRESENT:** Dr. Steve Kenny, Dr. Sharon Dietrich, Susan Reams, Kit Watson, Keith Sattler, Brandon Bowden

**STAFF PRESENT:** Craig Marks, Tim Cooper, Merry Fuller, Rochelle Kmetz, Kevin Hardiek, Thom Nash, Dr. Brian Sollers, Shannon Hitchcock

**GUESTS:**

**ABSENT:** Glenn Bestebreuer

**COMMUNITY MEMBERS:**

**PRESIDING:** Dr. Steve Kenny

**CALL TO ORDER**

Having determined a quorum was present, Commissioner Kenny called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

**I. Public Comment** – No comments

**II. APPROVE AGENDA**

**ACTION ITEM**

Commissioner Dietrich made a motion to approve the Agenda. The Motion was seconded by Commissioner Reams and approved with 6 in favor, 0 opposed, and 0 abstained.

**III. APPROVE CONSENT AGENDA**

**ACTION ITEM**

Commissioner Sattler made a motion to approve the Consent Agenda. The Motion was seconded by Commissioner Dietrich and approved with 6 in favor, 0 opposed, and 0 abstained.

**IV. OPEN SESSION**

**A. MEDICAL STAFF DEVELOPMENT**

**1. Medical Staff Report**

Dr. Sollers reported that they are busy with the onboarding efforts of the new primary care physicians. Craig Marks reported that the Medical Staff Bylaws have been sent to the hospital attorneys for review.

**2. Medical Staff Credentialing**

Dr. Sollers reviewed the following Credentialing report:

**a. New Appointment**

A motion to approve the initial appointment and requested clinical privileges (below) that have been reviewed and recommended by the Department Chair and Medical Executive Committee for the new appointment(s) of the following providers was made by Commissioner Dietrich and seconded by Commissioner Reams. The Motion was approved with a 6 in favor, 0 opposed, and 0 abstained.

**Robert Wenger, DO** – Provisional/Active staff with requested privileges in Emergency Medicine effective July 26, 2018, through January 25, 2019.

**Dzmitry Zhmurovski, MD** – Provisional/Active staff with requested privileges in Internal Medicine effective July 26, 2018, through January 25, 2019.

**Patrick Johansing, DO** – Provisional/Active staff with requested privileges in Family Medicine effective July 26, 2018, through January 25, 2019.

**Sarah Min, MD** – Provisional/Active staff with requested privileges in Pediatrics effective July 26, 2018, through January 25, 2019.

**Jose Santa-Cruz Sanchez, MD** – Provisional/Active staff with requested privileges in Family Medicine effective July 26, 2018, through January 25, 2019.

**Shannon Calhoun, DO** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Kathryn Cambron, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Jason Grennan, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**David Henley, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Jonathan Jaksha, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Christopher Koch, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Steven McCormack, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Matthew Mendlick, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Gregory Peters, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Mohammed Quraishi, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Shannon Calhoun, DO** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**Alexander Serra, MD** – Provisional/Telemedicine staff with requested privileges in Diagnostic Radiology effective July 26, 2018, through January 25, 2019.

**b. Advancement from Provisional Status**

**ACTION ITEM**

A motion to approve the Advancement from Provisional Status and request for Clinical Privileges that have been reviewed and recommended by the Department Chair and the Medical Executive Committee for advancement from Provisional status for the following providers was made by Commissioner Reams and seconded by Commissioner Watson. The Motion was approved with 5 in favor, 0 opposed, and 1 abstained.

**Ridhima Gupta, MD** – Provisional to Courtesy Staff with requested privileges in OB/GYN, effective July 26, 2018 through January 25, 2020.

**c. Reappointment**

**ACTION ITEM**

A motion to approve the reappointment and requested clinical privileges (below) that have been reviewed and recommended by the Department Chair and the Medical Executive Committee for the reappointment of the following providers was made by Commissioner Dietrich seconded by Commissioner Reams. The Motion was approved with 6 in favor, 0 opposed, and 0 abstained.

**Pamela Morris, ARNP** – Allied Health Professional staff with requested clinical privileges in Family Medicine from July 26, 2018 through July 25, 2020.

**Steven Zirker, PA-C** – Allied Health Professional staff with requested clinical privileges in Family Medicine from July 26, 2018 through July 25, 2020.

**B. FINANCIAL STEWARDSHIP**

**1. Review Financial Reports for June 2018 (Attachment L)**

Tim Cooper reported on the June financial performance.

**ACTION ITEM**

Commissioner Reams made a motion to approve the June 2018 Financial Reports. The Motion was seconded by Commissioner Bowden and approved with 6 in favor, 0 opposed, and 0 abstained.

**2. Capital Request (Attachment S1)**

a. Stryker OR Lights

**ACTION ITEM**

A motion to approve the purchase of Stryker OR Lights at a cost not to exceed \$49,703 (Attachment S1) was made by Commissioner Sattler and seconded by Commissioner Watson. The Motion was approved with 6 in favor, 0 opposed and 0 abstained.

**3. Semi-annual Financial Performance Report for PMH Clinics (Attachment M)**

Tim Cooper provided a summary of the semi-annual financial performance for the PMH Clinics (Attachment M).

**4. Capital Equipment Summary for YTD 2018 (Attachment P)**

Tim Cooper reviewed Capital Equipment Budget for FY2018 and provided a status update (Attachment P).

## **C. PATIENT LOYALTY**

### **1. Cultural Transformation Program - Studer**

Kevin Hardiek highlighted the AIDET program which is part of the Studer Leadership Development series. All staff at PMH are being introduced to and trained on AIDET standards.

## **D. QUALITY**

### **1. Foundation Funding Request (Attachment Q)**

Craig Marks presented the House of Crosses request for funding. Discussion was held as to the benefit to the hospital if approved.

#### **ACTION ITEM**

A motion was made to send the Foundation Funding Request for the House of Crosses (Attachment Q) as presented back to the PMH Foundation Board for funding consideration as the PMH Board of Commissioners determined that the request would assist PMH in achieving its mission, by Commissioner Dietrich and seconded by Commissioner Watson. The Motion passed with 5 in favor, 0 opposed and 1 abstained.

### **2. Performance Improvement Business Case – Laboratory Gap Analysis**

Thom Nash presented a Laboratory Gap Analysis business case (Attachment S).

### **3. Quality Report**

#### **a. Strategic & Patient Care Scorecard, HCAHPS**

Merry Fuller presented the scorecards and reviewed the HCAHPS report.

### **4. Legislative and Political Updates**

No update was provided as Commissioner Bestebreuer was not present.

### **5. CEO/Operations Report**

Craig Marks presented his Board report highlighting that the union negotiations are going well and a tentative agreement has been reached with IAFF. Dr. Wesley Chew, general surgeon, is starting in September and Dr. Yung Huang may be joining us as well as contract negotiations are underway.

There being no further regular business to attend to, Commissioner Kenny adjourned the regular business meeting at 7:50 p.m. The Board entered into Executive Session at 7:55 p.m. which was expected to last approximately 30 minutes.

## **V. EXECUTIVE SESSION**

1. RCW 42.30.110 (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge.

The Board came out of Executive Session at 9:25 p.m.

## **VI. OPEN SESSION**

No action was taken.

## **VII. ADJOURN**

There being no further regular business to attend to, Commissioner Kenny adjourned the meeting at 9:26 p.m.